

School Covid 19 Risk Assessment – September 2020

This risk assessment tool can be used as a template for your own school covid risk assessment in readiness for the new school term in September. All Community and Voluntary Controlled schools must submit its completed risk assessment for verification by the local authority's H&S Service. Please send your risk assessment to schoolhealthandsafety@wiltshire.gov.uk and await confirmation that it has met the required standard. For many schools, you may be able to re-use information from the your existing covid risk assessment but we have highlighted new or amended parts of the template in GREEN for your convenience. You should remove this highlighting in your final document.

If you need specialist Public Health advice to help make local interpretation of any part of the guidance regarding transmission risks, please contact publichealth@wiltshire.gov.uk

All risk assessments must meet the required standard prior to schools opening in September. Please add appropriate contact details if you anticipate that correspondence will be necessary outside of term-time in order to achieve this.

Name of School	Collingbourne Primary School
Name of Headteacher	Dan Crossman
Assessment completed by	Dan Crossman and Kate Gilbert
Assessment date	Written 14/7/20 (Review 5/9/20) (Review 9/11/20) (Review 4/1/21) (Review 5/1/21)

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions; and to new staff and pupils who may be unfamiliar with the site.

Use the template to prepare a specific risk assessment for your school/setting. It must be kept under review and updated accordingly.

Useful links:

Government guidance for full opening of schools can be found [here](#)

Government guidance for after school clubs and other out of school settings can be found [here](#)

Right Choice Coronavirus Resources are available [here](#).

Science teaching Coronavirus advice is available from CLEAPSS [here](#)

Design Technology Coronavirus advice is available from CLEAPSS [here](#)

Physical Education Coronavirus advice is available from AfPE [here](#)

Where separate risk assessments are required for specialist situations as set out in the template below, these do not need to be submitted to the local authority but should be available for scrutiny from LA or HSE enforcement officers. All community and voluntary controlled schools must submit a completed risk assessment to:

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
1. Maintaining distancing and reducing contact – entrance and exit routes		
<p>Numbers of parents and children at entrances and exits impede social distancing.</p>	<ul style="list-style-type: none"> • Instructions for parents/carers on distancing rules on site. • Staggered start/finish times for different groups. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. • Staff on duty to supervise. • Signage. 	<ul style="list-style-type: none"> • The school will be split into 2 bubbles- KS1 and KS2. • KS1 will attend 9:00-3:10 • KF will attend from 8:40- 2:50 • OT will attend from 8:50- 3:00 • Parents will be encouraged to drop and collect using the roundabout system. • If parents/children elect to walk, 2m markers will be put on the pavements to allow for safe waiting if necessary • KS1 will access and leave school via the main front door and a member of SLT will be stationed on that door. • KS2 will access and leave school via exterior classroom doors and the main gate. A member of SLT will be stationed on the gate. • If parents are waiting for their children they will be requested to socially distance on the 2m marker or wait on the rec • Parents will be informed of these arrangements by letter and video • Following a H and S inspection a reminder video will also be published informing parents how to use the roundabout system correctly. • Parents asked to wear masks when on school site- letter sent on 2/1/21 • New Critical worker bubble groups will maintain 15min staggered drop off and pick up times

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Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> • Stagger drop off / pick up times. • Review traffic management risk assessment where changes to start/end of day apply. • Staff on duty to supervise. 	<ul style="list-style-type: none"> • Initial letter will remind parents of roundabout use however the KS stagger will minimise traffic and the member of SLT on duty will mitigate any risk here • KS1 and KS2 bubbles will have staggered drop off and collection times
2. Maintaining distancing and reducing contact – internal areas and play areas		
Pupil numbers and room sizes impede the means to reduce contact	<ul style="list-style-type: none"> • Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. • Pupils will reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in upto year sized groups. • Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • All desks to face forward with pupils sat side by side. • Floor markings to illustrate 2m areas around teaching positions. 	<ul style="list-style-type: none"> • Tables will arranged in rows with children facing forwards. This will not be possible in Fox Class. • Children arranged into KS1 and? KS2 bubbles therefore minimising contact. • Only KS1 will be permitted to use the central corridor space and this will be 1 class at a time • Only KS2 will be permitted to use Bee Classroom and the ICT suite/music room- desks will be cleaned between intervention uses in Bee Class and the suite key boards, mice and desk will be cleaned between groups using by the Class TA. • Each bubble will have their own play resources which will be cleaned at the end of each day. • The large apparatus (trim trail) high touch points will be wiped between each group • Children to remain at their desks when in the room. • Children to use the same desk each day.

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	<ul style="list-style-type: none"> • Children to remain at their desks when in the room. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work. • Distancing and reducing contact to be explained to children with regular reminders. • Signage/Posters in each classroom. • Consider the use of school grounds / local environment to extend the range of teaching spaces available • Staff to supervise and enforce measures. • The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs. • Ventilation improved where practicable by having windows open. 	<ul style="list-style-type: none"> • If children use a different desk (e.g. for an afternoon intervention, it will be cleaned in between uses) • Lessons planned for individual work as opposed to close group work. • Children's stationery and books to be stored in individual trays and plastic wallets. • Remove excess furniture to safe storage areas to increase space. • Children to wear PE kits on day of PE. Teachers to communicate this to parents via Dojo. • Children to wear normal school uniform apart from Forest School of PE days. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • All desks to face forward with pupils sat side by side. • Floor markings to illustrate 2m areas around teaching positions. As of 4/1/21 this is to be implemented in Fox Class. • If teachers or TAs wish to work in closer proximity than 2m with a child then they will wear visors and may also wear masks if they wish • New critical worker bubble groups will maintain the original Key Stage divide. Children will then be further split into classes to enable better social distancing and enable them to access the online learning

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<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> • Minimise movements of whole groups and individuals outside of the classroom. • Use of a one-way system around the school. • A 'walk on the left' policy if one-way not practicable. • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and distancing markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically • Acts of worship and other typically communal events to take place in groups (not whole school) 	<ul style="list-style-type: none"> • KS2 children to access toilets via outside door • Central corridor near toilet area to be zoned into KS1 and KS2 'lanes' to allow KS2 access to the IT suite • Fox class to use Fox toilet • HH class to use 2 cubicles in girls' and 1 in boys' toilet • KS2 to use 2 cubicles in girls' toilet and 1 in boys'. • Cubicles to be signed. • KS2 encouraged to use toilet at end of break and lunch- toilets will then be cleaned by HS • Visitors to the school will only be allowed for 'critical activity'. The decision on what CA is will ultimately lie with the Headteacher. Visitors will be asked to wear a mask when travelling through communal areas of the building. As of 4/1/21 this will be further refined to avoid communal areas if possible and further limit numbers • Hazard tape outside toilet doorways at 2m distance to allow children to queue if necessary • Maximum of 2 children in each toilet- Teachers to teach children the 'Is there anyone inside?' phrase • DC to record electronic assembly on Monday and Friday • Class assemblies on other days. No singing.

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		<ul style="list-style-type: none"> • Classes may go outside for Worship • New critical worker bubbles will maintain the same guidelines as previously stated in this RA • KS1 classes may use hall separately
<p>Number of pupils and size of space impede the means to distance and reduce contact when using toilets</p>	<ul style="list-style-type: none"> • Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact. • Where practicable avoid different groups using the same facilities at the same time. • Distance markings on floor in queuing area 	<ul style="list-style-type: none"> • See above • The lower number of CW children (approx. 25) will lessen this demand and subsequent risk
<p>Number of pupils and available space impede the means to distance and reduce contact at breaktime and lunchtime</p>	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. • Consider zoning of play areas using markings / cones to reinforce distancing. • Limit use of outdoor play equipment to designated groups at fixed periods • Games which encourage distancing and reduce contact. • Staff supervision to maintain standards. • Any crockery/cutlery used must be cleaned thoroughly. • Catering contractors and other food provision has been subject to specific risk assessment. 	<ul style="list-style-type: none"> • KS1 break will be from 10:00-10:20- this will be supervised by KS1 staff • KS2 break will be from 10:25- 10:45- this will be supervised by KS2 staff • KS1 lunch will be eaten in classrooms between 12:00- 12:35. Children will then go to lunch break from 12:35-1:00, exiting from the outside classroom doors. • KS2 lunch break will be from 12:00-12:30. Lunch will then be eaten in classrooms. • In KS1 lunchtime, Foxes will stay in their 'pen'. This will be reviewed in Week 5 once the transition period is over. • Each bubble will have their own allocation of play equipment, cleaned at the end of each day by SW • The trim trail will be wiped down in between each bubble by HS • All children to have packed lunch or cold option ordered by Sue Brady • KG to complete RA on Sue Brady process • KG to assess if actions have been implemented before the end of August

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		<ul style="list-style-type: none"> • Children to wash hands before and after eating. • Staff to wipe tables before and after eating with bioguard disinfectant cleaning solution • KS1 lunch supervised by ID and RP (inside and outside) • KS2 lunch supervised by HS and SW (inside and outside) • At morning break times staff must ensure the bubble's equipment is stored away in separate container and trim trail is wiped down. • Hours for SW- • 11:30- 12:00 Clean communal areas • 12-1 KS2 lunch duty • 1-1.30- Clean bubble equipment • CW bubbles will maintain staggered lunchtimes and breaktimes with separate equipment still maintained and cleaned as before
<p>Number of staff and size of staff rest spaces impede the means to distance and reduce contact</p>	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<ul style="list-style-type: none"> • KS1 staff to use small toilet • KS2 staff and admin staff to use disabled toilet • Maximum of 5 people in staff room. • As of 4/1/21 staff room regulations changed- at break 2-3 staff may use SM and then disinfect space with wipe afterwards. At lunchtime, staff must prepare food in SM then move to IT suite area. Again, the table must be disinfected afterwards. • Staff to be regularly reminded about this limit.

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		<ul style="list-style-type: none"> • Picnic tables and logs available outside • Staggered breaks and lunch will ease any potential 'congestion'. • Soft furniture already removed or taped off. • Staff to wipe down area after eating with dis. wipe
3. Hygiene and Cleaning	<u>Guidance on cleaning non-healthcare settings</u>	
Cleaning staff levels are insufficient to deliver enhanced cleaning regime.	<ul style="list-style-type: none"> • Confirm available cleaning staffing levels before wider opening. • Use of contractors or other school staff for additional cleaning. • Agree the new cleaning requirements and additional hours for this. • PPE to be worn by cleaning staff as dictated by risk assessment. 	<ul style="list-style-type: none"> • NH supplied with DfE guidance on cleaning- thorough clean every evening. • SW to clean communal high frequency areas at 11:45 each day i.e. door handles, toilets • Cleaning staff already provided with PPE • Any items taken home such as reading books will be put into the daily decontamination boxes for 72 hours. • In CW schooling, NH will continue to maintain daily cleaning after school. SW will provide midday cleaning.
Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> • Children to handwash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative • Extra signage to encourage washing hands. • Ensure help is available for children who cannot clean their hands independently. • Hand gel dispensers at strategic locations around the site to complement handwashing facilities. 	<ul style="list-style-type: none"> • Hand sanitizer, hand washing stations and green towels supplied for each classroom. • Handwashing to be supervised at those times by class teacher. • In weekly staff meetings on Monday any additional stock can be requested. • Children to handwash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Hand gel dispensers available on the entrance/exit to building and outside toilet doors.

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	<ul style="list-style-type: none"> Supplies of tissues and lidded bins in each teaching space and classroom. Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff. Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups. 	
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> COSHH assessment to be carried out for any new cleaning/sanitising products in use. Additional cleaning staff to be made aware of the COSHH risk assessments. Appropriate storage of hazardous substances. Material data sheets to be made available for new and existing products. 	<ul style="list-style-type: none"> KH to check if we are using any new products, if so inform DC to complete RA1 and add to COSH list
4. Site and Buildings	DfE Guidance on school premises management	
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> Site visits only by pre-arrangement. A record of some visitors must be kept for 21 days specific guidance 2m exclusion zones/markings in Reception areas. Information/signage for visitors informing them of the infection control procedures. Deliveries and visits outside of school opening hours where possible. Provision of hand sanitiser at main school entrance. Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. 	<ul style="list-style-type: none"> Visitors will be minimised- e.g. no reading volunteers only 'necessary' visits. Visitors will be provided with Risk assessment and guidance summary sheet All contractors etc. will be requested to visit after school hours if possible. Visitors reminded to use hand sanitizer Visitors will be signed in and out by KH or VM. A contact number will be taken in accordance with NHS track and trace. This will be retained for 21 days. Visitors will wear a sticker given to them by KH or VM or personal lanyard if they have to visit during the day Children advised that any visitors in school will have stickers, not lanyards

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		<p>unless they have their own lanyard to prevent sharing</p> <ul style="list-style-type: none"> • Deliveries to be placed on outside table with appropriate signage. • QR code on outside door to enhance T and T
<p>Changes affect normal emergency procedures.</p>	<ul style="list-style-type: none"> • Review of fire assembly points to accommodate reduced contact and distancing where practicable. • Fire drill practice to train new arrangements. • Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc. 	<ul style="list-style-type: none"> • DC to run through new fire procedure and lockdown procedure in TD day on 1st September. • Staff to train children in the 'no touch' lining up procedure to minimise contact between individuals • In the event of a DSL not being on site- DC and KOS will be available via Teams on phone and CM will be available face to face to come to site- in line with the safeguarding policy. • Fire routine and lockdown will not change with children still assembling at the same points. The key officer will be DC, VM or KH depending upon the day.
<p>Site security is compromised by new arrangements.</p>	<ul style="list-style-type: none"> • Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day (and locked if not fire doors). • Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. 	<ul style="list-style-type: none"> • Main door will be propped open at drop/off and collection and then closed as normal. • DC to check daily all external gates are shut and locked to allow outside doors to be open. • If children from Y6 use the external route, only 1 to go at a time and teacher to log the time.
<p>Building checks not taken place</p>	<p>All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance,</p>	<ul style="list-style-type: none"> • The normal building maintenance can continue unaffected.

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	portable appliance testing and asbestos monitoring.	
5. Equipment and furniture		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group. 	<ul style="list-style-type: none"> Each KS bubble will have its own selection of equipment, cleaned daily. The trim trail will be wiped down between each use with disinfectant spray/wipes.
Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> Handwashing before and after each lesson. Remove unnecessary items from the classrooms and store elsewhere. Cleaning regime for door handles, press to exit buttons, communal surfaces. Children asked to bring in own stationery or have allocated, named, packs of stationery per child. Resources and surfaces to be cleaned each night. Lessons planned so sharing of resources is minimised. 	<ul style="list-style-type: none"> Each child will only bring to school their bag with 3 items: lunch box, water bottle and reading book. Stationery etc. will be stored in individual plastic wallets. Any shared resources such as concrete maths materials will only be shared within the bubble and then cleaned at the end of the day. Curriculum will be designed for individual work as opposed to pair or group. Additional daily clean will feature high frequency items. Pegs may be used for storing bags on the condition that children only enter and exit that area in pairs to avoid possible congestion.
Increased manual handling tasks increase the risk of musculoskeletal injuries.	<ul style="list-style-type: none"> Staff must not attempt to move large or heavy items unless they are fit to do so. 	<ul style="list-style-type: none"> Staff must not attempt to move large or heavy items unless they are fit to do so.
6. Health and Wellbeing		
Inadequate staffing levels create supervision or safeguarding issues.	<ul style="list-style-type: none"> Carry out an audit of all staff availability and review it regularly. Introduce a process for staff to inform you if their health situation changes. If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. 	<ul style="list-style-type: none"> The usual school absence reporting procedure will apply The school has already facilitated training so we have an addition 2 DDSLs on-site. Teacher level trained TAs can supply 'back-up' Teachers will be WFH during the January Lockdown. Adequate supervision levels

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	<ul style="list-style-type: none"> Use of staff from other schools (by agreement). 	<p>are ensured by 2 staff per bubble in addition to there always being an a member of staff in the office.</p> <ul style="list-style-type: none"> When not on site the DSL is available via phone or Teams. There is a DDSL available 'on call' for face to face if necessary. Staff advised of procedures to follow should they have a safeguarding concern Attendance taken via attendance list in Microsoft Teams- any child not online will receive a phone call from RP that day. If no contact is made, it will be escalated to the DSL Acceptable use policy shared with families prior to lockdown Teams used to ensure integrity of platform Any children with poor engagement in previous lockdown (3) have been invited into school (accepted) Any child considered vulnerable because of previous safeguarding concerns but not CP or CiN will be contacted weekly/fortnightly depending on need via phone. All service children offered weekly support call. Weekly meeting to check on any CCC to add to supervision call list. Lateral flow testing of staff began on 2/1/21. Full time staff will self-test twice a week, on a Sunday and Wednesday evening- results will be reported to DC and NHS. Results are then recorded on the Test Register in Teams. All staff provided with kits, explanation letters and

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		<p>privacy notes as well as Youtube links for guidance. Part time staff will self-test the evening before they come to school and report in the same manner.</p> <ul style="list-style-type: none"> DC is the designated Covid coordinator. The plan and accompanying documents have been shared with governors in a separate channel on Teams. First round of tests was successfully completed with all tests reported in the correct manner (all negative).
<p>Vulnerable / Extremely vulnerable children/staff at higher risk of infection.</p>	<ul style="list-style-type: none"> Parents should follow current medical/government advice if their child is in this category. 	<ul style="list-style-type: none"> DC spoken to 2 HV children and parents. Action plans are available in staff room, office and teacher's cupboards as well as register. Any alerts of Covid in area or school will be communicated with parents immediately. A Risk assessment was completed in conjunction with OH for 1 highly vulnerable member of staff. For the duration of Lockdown 2, she will WFH. She will be supplied with school laptop and docking station to facilitate this. A Risk assessment was completed for 1 vulnerable member of staff- she may continue to work in school, ensuring she adheres to the social distancing and protection measures in place. A Risk assessment was completed for 1 member of staff who lives with a vulnerable child. He may continue to work in school, ensuring He adheres to the social distancing and protection measures in place.

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<p>Person becomes unwell with Covid-19 symptoms in school</p>	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Follow the advice from health protection team 	<ul style="list-style-type: none"> • In Jan lockdown both VW and HVW will be WFH • If a child/adult becomes unwell with Covid symptoms they will be moved to the MI room and sat on the red chair. Window open. If they need the toilet they will be taken by staff wearing PPE to the small adult toilet which will then be taped off until deep cleaned. The MI area will also be taped off until deep cleaned (which will include cleaning of the red chair) after the child has left. • The parents of that child will be provided with a testing kit or requested to arrange one. At this stage school will consult with the health protection team to ensure there is no local increase in R. • If the test is negative the child may return. • If the test is positive the school will consult the health protection team (hpt) to decide if the bubble should be closed. • If, during this period, any other children show symptoms of the virus school will again consult HPT with a view to closing the bubble • If a member of staff develops symptoms they will be isolated and sent home immediately. The area/s that they have been in will be cleaned as soon as is reasonably possible. The staff member will be given a self-administered test kit although they should still try to book a 'drive in' test for speed.

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		<ul style="list-style-type: none"> The plan to 'backfill' the staff member's position will depend upon who that staff member is. In principle we will try to minimise cross bubble contamination but this may be necessary to ensure a full timetable remains in place. This will always be double checked with DfE helpline. Staff will receive regular reminders about not coming into school if they demonstrate any Covid-19 symptoms. The staff member may not return until a negative test has been completed and they no longer display symptoms. If a child develops symptoms the class area in which they were working will also be cleaned/disinfected
<p>Outbreak of Covid-19 within the school (defined as more than two confirmed cases within a fortnight)</p>	<ul style="list-style-type: none"> Senior leaders have awareness of the PHE "local outbreak management plan" Local school management plan is in place and relevant staff have been made aware Remote education plans in place 	<ul style="list-style-type: none"> School will follow the procedure outlined above The blended learning plan of teaching via Microsoft Teams will be put into action.
<p>Staff wellbeing affected by the working experience.</p>	<ul style="list-style-type: none"> Staff risk assessment tool being used to assess those in higher risk groups. Staff aware of risk assessment process and able to contribute. Staff meetings and communication. Defined wellbeing support measures for staff. Designated staff rest areas. 	<ul style="list-style-type: none"> 2 staff assessed using the RA tool. 1 passed, one will complete post August 1st Staff provided with RA and allowed to discuss planning options in Teams meeting- all have opportunities for questioning with and without DC present Staff reminded of EAP resources- 24/7 free of charge counselling Staff wellbeing resources provided on server and included on to do list before September

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		<ul style="list-style-type: none"> • Staff provided with TD day on final day of term to prepare/take leave • Appointed staff wellbeing governor • Staff WFH have been advised to review their desk setting and request any additional equipment needed e.g. suitable chair etc. • School closed on Friday PM to allow for staff meeting, PPA time and wellbeing review • All staff contacted by staff wellbeing governor wb 28/1/21. Offered regular check-in sessions to support and help
<p>Volunteer wellbeing affected by the working experience</p>	<ul style="list-style-type: none"> • Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. • Volunteers will be included in regular communications and be given the opportunity to feedback any concerns. 	<ul style="list-style-type: none"> • Volunteers will not be invited back to school in term 1 or term 2. • All volunteers contacted with cards and contacted with reopening arrangements.
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p>School Effectiveness guidance on Right Choice</p>	<ul style="list-style-type: none"> • Children to have allocated teacher and TA where possible. • Reduced time in school to ensure transition from home to school is successful. • Curriculum to support children's well-being. • Provide opportunities to talk about their experiences/concerns. • Pastoral activities. 	<ul style="list-style-type: none"> • Staff informed they should be delivering PSHE based curriculum as children return and resources provided to help facilitate. • Post Covid PSHE resources stored on server- lessons based around 'opportunity to talk'. • Class rules to include Social Distancing etc. • Class assemblies • Remote learning via MS Teams allowing children to still virtually see their friends • All internally vulnerable children invited to school

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		<ul style="list-style-type: none"> • Vulnerable children at home contacted weekly via phone or Teams for additional 1-1 conversation • Service families offered weekly wellbeing phone call • Register kept of children attending virtual learning- anyone missing contacted via phone in the PM
First aid provision	<ul style="list-style-type: none"> • Ensure all staff know First Aiders on site if less than normal. • If provision is less than usual, minimise hazardous activities which may result in injury. • Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. 	<ul style="list-style-type: none"> • Numbers of 1st Aiders will not change. List of 'on call' first aiders in staff room. PPE available.
Pupils with special medical needs (administering medication)	<ul style="list-style-type: none"> • Required number of competent staff on site • Staff training up to date • Alternative arrangements in place if staff training/competence has lapsed. 	<ul style="list-style-type: none"> • Staff involved with caring for SC have consulted with mum and care will carry on as normal with DC and KH wearing mask as PPE.
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> • Individual risk assessments of children with behavioural difficulties. • Ensure a supply of PPE is available based on need. • Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. • 1:1 teaching to be done with reduced contact. 	<ul style="list-style-type: none"> • Individual risk assessment for AM already completed for phased return and shared/agreed with mum.
7. Risk assessments and Policies		
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> • Ensure all work environments and teaching/learning activities have been 	<ul style="list-style-type: none"> • TD days in September will feature additional training on this with refreshers during staff meetings. This will tie in with

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	<p>subjected to risk assessments in line with conventional H&S requirements.</p> <ul style="list-style-type: none"> • Review and where necessary update all risk assessments with additional control measures to counter any significant infection transmission risk • Pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were introduced • LoTC activities are restricted to non-residential activities and are subject to the usual process of risk assessment and authorisation. • One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment. • Lettings of facilities will be subject to separate risk assessment. • School cluNH, Breakfast cluNH and after-school provision are subject to a separate risk assessment. • Behaviour policy amended to reflect covid-19 protocols. 	<p>the usual annual re-assessment of classroom areas and shared areas.</p> <ul style="list-style-type: none"> • The village hall will not be used in term 1. • There will be no off-site visits in term 1 • Behaviour policy will be amended after classes have done their class contracts in week 1
8. Monitoring		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> • Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils 	<ul style="list-style-type: none"> • H and S governor- AF and KG will assess the application of measures described in this document before opening. • This will be repeated every 3 weeks and non-compliance addressed.

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> • Non-compliance will be addressed immediately • Regular communication with staff on the outcomes of the monitoring • LA H&S Advisers are able to visit the school site to assess compliance 	
9. Other risks – specific to your school		
<p>Please add details of any other relevant covid-19 risks presented by circumstances that are relevant to your school site and activities but are not covered by Items 1-8.</p> <p>Also add activities such as swimming and indoor gyms as and when restrictions are lifted.</p>		<ul style="list-style-type: none"> • DC will liaise with Dragonflies regarding breakfast club and after school club. DC will request that school children are looked after in the hall and separated into KS1 and KS2 bubbles. • Children to be walked to school in small groups adhering to social distancing. DF may drop 5 mins earlier in order to enable multiple drop offs if helpful.

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher	Dan Crossman	
Signature of Headteacher	<i>Dan Crossman</i>	Date:14/7/20
Name of Chair of Governors / Trustees	Catherine Hartley	
Signature of Chair of Governors / Trustees	<i>Catherine Hartley</i>	Date:14/7/20
Date of review	1/9/20	

